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| **Community:** | Garden Spot Village |
| **Department:** | Grounds |
| **Reports to:** | Grounds-->Grounds Supervisor |
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| **Overview:** | The Groundskeeper position performs grounds keeping duties in assigned areas following established procedures and practices. |
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**Essential Functions**

* Complies with established policies and procedures and maintains established standards and practices including the Compliance Program/Code of Conduct.
* Follows Residents’ Rights policies at all times.
* Attends all in-services and training sessions relevant to the position.
* Comes to work as scheduled and consistently demonstrates dependability and punctuality.
* Performs equipment maintenance, adjustments, and repairs to include: sharpening mower blades, oil changes, cleaning, belt changes, etc.
* Mows all turf areas.
* Plants trees, shrubs, flowers, bulbs, and seeds turf.
* Spray herbicides and pesticides on turf and bed areas under direct supervision of the supervisor.
* Trims walkways and mulches beds.
* Prunes and trims trees, shrubs, and flowers.
* Assists with snow removal.
* Performs other duties and responsibilities as assigned.

**Job Qualifications**

* Treats all clients, family members, and peers with dignity and respect.
* Familiarity with and the ability to operate all grounds equipment.
* Possesses basic mechanical ability to perform routine maintenance.
* Exercises good judgement, works independently, follows directions well, and cooperates well with others.
* Must be 18 years or older.
* Assists with special events or functions that are held on the campus.

**Equipment to be Used**

* Mowers, Trimmers, Chainsaws, Rototillers, Trucks, Snow Removal Equipment, and other grounds maintenance tools.

**Working Conditions**

* Exposure to chemicals relating to grounds maintenance including a variety of herbicides and pesticides.
* Must be available on an on-call basis through the winter season for snow and ice removal responsibilities.
* Must be willing to work in extreme hot or cold seasonal weather.

This job description does not constitute a contract for employment.

I have read, understand, and will comply with this job description.

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Team Member Name (Please Print)

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Team Member Signature Date

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Department Supervisor Signature Date

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Human Resources Director Signature Date